How to Attach an Electronic Signature to an Existing Application

WAIT! To e-sign an application, you must have a validated myAlaska account. Validating a myAlaska account requires that you have a State of Alaska issued Driver's License or ID, you must be at least 18 years of age, and you must have received a PFD within the last two years.

If you receive notification that no online PFD application was found, verify that the information you entered matches what appears on the application you filed.

If you have an existing myAlaska account

1. Go to http://pfd.alaska.gov
2. Select the link **"Attach an Application E-Signature"** found on the right.
3. Login to myAlaska to esign your online application already filed.
4. Once your information is displayed, check for error messages on the page displayed in red letters. Follow any instructions in the error message, and then select **"Required Item"** in blue to see what information is still needed to process the application.
5. Select the **"Document Center"** tab.
6. Under **"Required Documents"** select the link **"signing it with myAlaska"** to begin the signing ceremony process.
7. Select the **"Sign with myAlaska"** blue button.
8. Enter your myAlaska password and select the **"Sign and Submit"** button.

Forgot your myAlaska Info?

Forgot your myAlaska username from last year?:
Go to https://my.alaska.gov and select "Forgot Username." You will be prompted to provide your email address from last year. Your username will be emailed to that email address. If you do not have the same email address as last year, you will need to create a new myAlaska account.

Forgot your myAlaska password from last year?:
If you know your username, go to https://my.alaska.gov and select "Forgot Password." You will be prompted to provide your username and answer your secret question. You can then set a new password.

Forgot your username AND password for myAlaska from last year?: You will need to create a new myAlaska account.

If you do not have a myAlaska account

1. Go to http://pfd.alaska.gov
2. Select the link "**Attach an Application E-Signature**" found on the right.
3. Select **"New User: Register for a myAlaska Account."** Complete "**New Account**" information. Read the "**User Agreement**," select the box next to "**I Accept the User Agreement**," and select **"Start Registration."**
4. Go to your email account and select the link provided in the email from myAlaska. This will return you to the myAlaska website to confirm your account.
5. Confirm your new myAlaska account by entering the username and password you just created. Select "**Click here to Continue**." This will open your myAlaska portal.
6. Select **"Manage Your Profile"** and supply the requested information. Be sure to use the First and Last Name that is on your most recent State of Alaska issued ID or Driver's License.
7. Under the heading "**Services**", select "**View Your Services**", then select "**PFD Online**."
8. Read the "**Privacy Agreement**: **PFD**" select the box next to "**I Accept the Privacy Agreement**," and select "**Continue**."
9. Enter your personal information on the "**Establish Your Identity**" page.
10. Read the "**Consent Agreement**," select the box next to "**I Accept the Consent Agreement**," and click on "**Continue**." You are now enrolled in myAlaska.
11. Select **"PFD Online"** at the top of the page and note that you should be logged in to myAlaska.
12. Select the link "**Attach an Application E-Signature**" found on the right.
13. Once your information is displayed, select **"Required Item"** in blue to see what information is still needed to process the application.
14. Select the **"Document Center"** tab.
15. Under **"Required Documents"** select the link **"signing it with myAlaska"** to begin the signing ceremony process.
16. Select the **"Sign with myAlaska"** blue button.
17. Enter your myAlaska password and select the **"Sign and Submit"** button.